



**SOLICITATION ADDENDUM**

Date: **June 28, 2018**  
Subject: **MMIS 2020 Platform Project – Information Technology Consulting & Quality Assurance Services**  
Solicitation Number: **RFP 13-17**  
Due Date/Time: **July 27, 2018 2:00 PM**  
Addendum Number: **4**

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To All Suppliers:

The Commonwealth of Pennsylvania defines a solicitation “Addendum” as an addition to or amendment of the original terms, conditions, specifications, or instructions of a procurement solicitation (e.g., Invitation for Bids or Request for Proposals).

*List any and all changes:*

1. Please find attached the final question and response document pertaining to the formal inquiries submitted through May 31, 2018.
2. The language in Section I-12. Proposal Requirements, is being amended as follows. The remaining language within this section remains unchanged.

**I-12. Proposal Requirements.**

**A. Proposal Submission:** To be considered, Offerors should submit a complete response to this RFP to the Issuing Office, using the format provided in **Part I, Section I-12B**, providing nine (9) paper copies [one marked “ORIGINAL”] of the Technical Submittal **excluding a response to Part III, Section III-11, Potential Optional Future Services; nine (9) paper copies [one marked “ORIGINAL”] of the Technical Submittal in response to Part III, Section III-11, Potential Optional Future Services; and** one (1) paper copy of the cost Submittal and two (2) paper copies of the Small Diverse Business and Small Business (“SDB/SB”) Participation Submittal and related Letter(s) of Intent.

**B. Proposal Format:**

Each Proposal shall consist of the following **four** (4) separately sealed submittals:

**1. Technical Submittal:**

- a.** The Technical Submittal must include a Transmittal Letter and include Tabs 1 through 15. Offerors must format their responses as follows.

- Tab 1: Table of Contents



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## DEPARTMENT OF HUMAN SERVICES

- Tab 2: Requirements
- Tab 3: Statement of the Project
- Tab 4: Management Summary
- Tab 5: ~~Work Plan~~ Qualifications
- Tab 6: ~~Prior Experience~~ Offeror Personnel
- Tab 7: ~~Personnel~~ Training
- Tab 8: ~~Training~~ Financial Capability
- Tab 9: ~~Financial Capability~~ Work Plan
- Tab 10: ~~Objections to Standard Terms and Conditions~~ Reports and Program Control
- Tab 11: ~~Lobbying Certification (Appendix G)~~ Performance Standards
- Tab 12: ~~Corporate Reference Questionnaire (Appendix H)~~ Objections to Standard Terms and Conditions
- Tab 13: ~~Personnel Reference Questionnaire (Appendix L)~~ Lobbying Certification (Appendix G)
- Tab 14: Corporate Reference Questionnaire (Appendix H)
- Tab 15: Personnel Reference Questionnaire (Appendix I)

- b. Complete, sign and include **Appendix J – Domestic Workforce Utilization Certification;**
- c. Complete, sign and include **Appendix K – Iran Free Procurement Certification;**

2. Potential Optional Future Services Technical Submittal, in response to RFP **Part III-11.**

3. Cost Submittal, in response to RFP **Part IV;** and

4. SDB/SB Participation Submittal, in response to RFP **Part V:**

- a. Complete, sign and include **Appendix L – SDB/SB Participation Submittal Form;** and
- b. Complete and include **Appendix M – SDB/SB Letter of Intent.** Offeror must provide a Letter of Intent for each SDB and SB listed on the SDB/SB Participation Submittal Form.

3. The language in Part II, Section II-4.A is also being amended as follows. The remaining language within this section remains unchanged.

**A. Technical.** The Department has established the weight for the Technical criterion for this RFP as **50%** of the total points. **Technical Submittals, in response to Part III, Section III-11, Potential Optional Future Services, will not be scored.**

4. A revised Appendix B, MMIS 2020 Platform Service Contractor and Module Description for the subject RFP. Please disregard previous versions.

5. A revised Appendix P, Cost Submittal, for the subject RFP. Please disregard previous versions.



6. In response to Q110 on the attached question and response document, please find attached Appendix S, Medicaid Information Technology Architecture (MITA) State Self-Assessment (SS-A) V 3.0 Project report.
7. Revised labels are attached for the subject RFP. Please disregard previous versions.

Type of Solicitation: Hard Copy (Paper) Bid - If you have already submitted a response to the original solicitation, you may either submit a new response, or return this Addendum with a statement that your original response remains firm, by the due date.

Except as clarified and amended by this Addendum, the terms, conditions, specifications, and instructions of the solicitation and any previous solicitation addenda, remain as originally written.

Respectfully,

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Email: [RA-pwrfpquestions@pa.gov](mailto:RA-pwrfpquestions@pa.gov)